

Girl Scouts of Central Texas
OPERATIONAL VOLUNTEER POSITION DESCRIPTION
SERVICE TEAM MEMBER

VOLUNTEER POSITION:

TROOP, GROUP, OR ASSISTANT LEADER

PURPOSE OF POSITION: Provide direction and support to girls through program emphasis of Girl Scouts of the United States of America.

ACCOUNTABILITY: Appointed by and accountable to the Service Unit Director (SUD) and Membership Development Executive (MDE) for a one year term (June 1 – May 31).

QUALIFICATIONS:

- Must be in good standing with the Girl Scouts of Central Texas.
- Be a registered adult member of Girl Scouts of the United States of America (GSUSA) and have a Volunteer Application on file at the Council.
- Accept and adhere to the purpose and principles of the Girl Scout movement and the goals of GSUSA and the Central Texas Council.
- Ability and willingness to make decisions, delegate responsibility and work with adults from diverse backgrounds.

RESPONSIBILITIES:

- Participate in Girl Scout leader orientation before meeting with troops for the first time.
- Ensure that all girls in the troop are registered members.
- Ensure that the troop's adult members working with the girls or dealing with money have a current *Volunteer Application/Criminal Background Check* on file at the Council.
- Maintain a balanced set of program activities keeping in mind:
 - The Girl Scout Promise and Law
 - Program Goals: Developing self-potential, Relating to others, Contributing to society & Developing values
- Ensure that National and Council policies, standards and procedures (to include *Safety Wise*) are upheld.
- Meet with the troop on a regular basis.
- Attend Troop Leadership Course and Program Age Level training within 3 months. of completing orientation.
- Ensure troop financial records are maintained. Submit Troop Financial Report by May 15.
- Be familiar with Girl Scout Program resources available to both you and the girls served.
- Attend or appoint a representative to attend Service Unit meetings.
- Use effective communication skills.
- Keep up to date on what is happening in Girl Scouts locally and nationally.
- Be familiar with the concepts inherent in Girl Scouting, such as girl/adult partnership, pluralism, gender equity, and positive role models.
- Provide the opportunity for girls to participate in service projects throughout the program year.